

Excelsior Community Action Grant

2013 Grant Information Packet¹

**PROJECT IDEAS DUE:
Thursday March 21, 2013
5:00pm**

**Return completed application IN PERSON OR BY MAIL ONLY to:
Attention: Valerie Coleman, REBUILDING TOGETHER SAN FRANCISCO
Pier 28, San Francisco, CA 94105
Fax: (415) 905-1610**

For more information contact: Valerie Coleman at valerie@rebuildingtogethersf.org
415-905-1611

See website www.rebuildingtogethersf.org or www.sfgov/moh.org



¹ Esta aplicación estará disponible en español. Póngase en contacto con Valerie Coleman en Rebuilding Together San Francisco para pedir una solicitud, 415-905-1611.

Maaari po ninyong makuha ang aplikasyon na ito sa Tagalog. Hilingin po ninyo ito galing kay Valerie Coleman ng Rebuilding Together SF sa 415 905 1911.

此申請表將會有中文版本，請向主辦機構獲取，(415) 905-1611, Valerie Coleman

Overview

As a joint initiative between the Mayor's Office of Housing and the Office of Supervisor John Avalos, our Community Action Grants will range in size from \$500 to \$5,000, with projects ideally to be completed by June 30, 2013. The grants will put funds into the hands of community members to accomplish the following objectives:

- ✓ To quickly generate improvements in the quality of life within the Excelsior community.
- ✓ To provide additional information and insights from the community that can feed into the current Excelsior Community Planning Process.
- ✓ To involve a diverse array of your fellow neighbors and community groups in improving life within the neighborhood.

Application Process

- ✓ Carefully review this grant application (issued on February 21, 2013).
- ✓ Attend one of the two information sessions to be held on February 21st 2:00 p.m. and Feb. 26th at 6:00 p.m.
- ✓ Complete and submit your application by March 21, 2013 at 5pm. Applications will be accepted in person or via mail (not via email). If you need assistance as you complete your application, please contact Valerie Coleman of Rebuilding Together San Francisco at (415) 905-1611 or email Valerie@rebuildingtogethersf.org
- ✓ The Excelsior Planning Collaborative, in conjunction with Rebuilding Together San Francisco, will review all proposals that are submitted and make grant award decisions by April 10, 2013.
- ✓ No grant applications will receive partial funding.
- ✓ Fifty percent (50%) of granted funds will be distributed beginning April 22, 2013 after attending a technical assistance workshop in April (required).
- ✓ Final project implementation reports will be due by September 30, 2013

For more information or for assistance in completing this application, you are invited to attend one of our two information sessions:

February 21, 2:00-4:00pm at the Excelsior Public Library

February 26, 6:00-8:00pm the Excelsior Community Center, 4468 Mission St.

COMMUNITY ACTION GRANT APPLICATION

DUE: MARCH 21, 2013 by 5pm (late applications will not be accepted)

SUBMIT ONE HARD COPY TO:

Rebuilding Together San Francisco
Attn: Valerie Coleman, Resource Development Manager
Pier 28, Suite 1
San Francisco, CA 94105
Telephone: (415) 905-1611

I. Project Overview and Contact Information

a. Project Name	
b. Describe Project in One Sentence	
c. Total Amount of Funding Requested	\$
d. Completion Date	
e. Name of Primary Contact Person	
f. Organization Name (if applicable)	
g. Email Address	
h. Phone Number	
i. Mailing Address	
j. Names of Additional Project Team Members (with email addresses)	

II. Project Description

1. Please briefly describe your project (one or two paragraphs describing the major activities that will be undertaken and how the quality of life in the Excelsior neighborhood will be improved as a result of your project).

2. Which of the following values will your project directly support? *(Please refer to "Excelsior Planning Collaborative: Values and Opportunities to Improve Our Community.")*
 - Community Engagement and Empowerment
 - Neighborhood Diversity
 - Economic Justice
 - Healthy Quality of Life for All

Please explain in one or two sentences how your project will support the values you've checked above:

3. Which of the Excelsior's five strategic opportunities will your project directly support? *(Please refer to "Excelsior Planning Collaborative: Values and Opportunities to Improve Our Community.")*
- Community Vitality
 - Economic Development and Jobs
 - Education and Youth
 - Health and Safety
 - Housing and Land Use

Please explain in one or two sentences how your project will support the strategic opportunity(ies) you've checked above:

4. How will you measure the project's success? What specific outcome(s) are you trying to achieve?
5. How will your project strengthen collaboration between individuals and organizations across the Excelsior neighborhood?
6. Please describe the specific skills and experience your team has to successfully complete your project.
7. What support might you need to successfully implement your project?

III. Project Budget

Please use the table below to summarize your project's expenses. The total budget outlined below must equal the total dollar amount requested in this application. A maximum of \$5,000 may be requested.

Expense Type	Description/Purpose	Amount
<i>Example: Supplies</i>	<i>Gardening and landscaping materials to create mini-park at senior center</i>	<i>\$400</i>
Supplies		
Facilities/Space		
Transportation		
Contracted labor/honorarium		
Food (limited to \$300)		
Other		
TOTAL EXPENSES:		

Please retain all receipts associated with the project budget.